

ST. TAMMANY PARISH COUNCIL

ORDINANCE

ORDINANCE CALENDAR NO: 5081

ORDINANCE COUNCIL SERIES NO: \_\_\_\_\_

COUNCIL SPONSOR: BINDER/BRISTER

PROVIDED BY: FINANCE DEPARTMENT

INTRODUCED BY: MR. STEFANCIK

SECONDED BY: MR. BELLISARIO

ON THE 25 DAY OF SEPTEMBER , 2013

**PLEASE SEE ATTACHED FOR COMPLETE DOCUMENT. AN  
ORDINANCE ADOPTING THE 2014 OPERATING BUDGET**

**SEE ATTACHED**

THE PARISH OF ST. TAMMANY HEREBY ORDAINS:

REPEAL: All ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SEVERABILITY: If any provision of this Ordinance shall be held to be invalid, such invalidity shall not affect other provisions herein which can be given effect without the invalid provision and to this end the provisions of this Ordinance are hereby declared to be severable.

EFFECTIVE DATE: This Ordinance shall become effective upon enactment.

MOVED FOR ADOPTION BY: \_\_\_\_\_SECONDED BY: \_\_\_\_\_

WHEREUPON THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A REGULAR MEETING OF THE PARISH COUNCIL ON THE 5 DAY OF DECEMBER , 2013 ; AND BECOMES ORDINANCE COUNCIL SERIES NO \_\_\_\_\_.

\_\_\_\_\_  
JERRY BINDER, COUNCIL CHAIRMAN

ATTEST:

\_\_\_\_\_  
THERESA L. FORD, COUNCIL CLERK

---

PATRICIA P. BRISTER, PARISH PRESIDENT

Published Introduction: OCTOBER 3 , 2013

Published Adoption: \_\_\_\_\_, 2013

Delivered to Parish President: \_\_\_\_\_, 2013 at \_\_\_\_\_

Returned to Council Clerk: \_\_\_\_\_, 2013 at \_\_\_\_\_

ST.TAMMANY PARISH COUNCIL

ORDINANCE

ORDINANCE CALENDAR NO. 5081

ORDINANCE COUNCIL SERIES NO. \_\_\_\_\_

COUNCIL SPONSOR: BINDER/BRISTER

PROVIDED BY : DEPT OF FINANCE

INTRODUCED BY: MR. STEFANCIK

SECONDED BY: MR. BELLISARIO

ON THE 25TH DAY OF SEPTEMBER, 2013

AN ORDINANCE ADOPTING THE 2014 OPERATING BUDGET

WHEREAS, the Parish has prepared an operating budget in accordance with La. R.S. 39:1305 and generally accepted accounting principles; and

WHEREAS, the General Fund expenditures are closely monitored; and

WHEREAS, all Departments are required to follow proper Purchasing Procedures and.

WHEREAS, each Department Director is responsible for controlling expenditures within their Departments in order to ensure that said expenditures do not exceed the amount appropriated; and

WHEREAS, the St. Tammany Parish Council has held public hearings on the proposed budget as required by La. R.S. 39:1307.

NOW, THEREFORE, BE IT ORDAINED by the St. Tammany Parish Council acting in its capacity as the authority of the Parish of St. Tammany that the 2014 Operating Budget is adopted as follows:

SECTION I: The General Fund is adopted as follows:

**010 - GENERAL FUND**

General Fund Revenues

Taxes	
Ad Valorem	4,436,168
Other Taxes, Penalties and Interest	2,220,000
Licenses	3,572,300
Permits	1,697,000
Intergovernmental Revenues	30,000
Other Federal Funds	280,000
State Revenue Sharing	5,000
Other State Funds	627,650
Fees, Charges and Commissions for Services	65,000
Fines and Forfeitures	481,500
Other Revenues	0

Total Revenues 13,414,618

Expenditures

Development - Admin	441,446
Planning	578,900
Permits	1,243,319
Public Information Office	657,997
Facilities Maintenance	187,577
Levee Board Building	32,073
Fairgrounds	83,600
22nd Judicial District Court	2,060,182
Ward Courts	241,645
District Attorney	2,185,551
Registrar of Voters	251,250
Assessor	2,715
Parish Jail	90,000
Code Enforcement	529,269
Veterans Affairs	109,495
Camp Salmen Nature Park	454,519
Grants	401,646
Airport	129,374
General Expenditures	3,622,943

Total Expenditures 13,303,501

Revenue Over(Under) Expenditures 111,117

Beginning Fund Balance 8,405,359

Less Minimum Fund Balance Reserved 3,991,050

Ending Available Fund Balance 4,525,426

SECTION II: The Special Revenue Funds are adopted as follows:

**013 - ST. TAMMANY PARISH LIBRARY FUND**

Revenues	8,992,182
Expenditures	8,992,182
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**014 - STARC/COUNCIL ON AGING FUND**

Revenues	2,969,676
Expenditures	2,969,676
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**015 - PUBLIC WORKS FUND**

Revenues	25,942,686
Expenditures	
Procurement	46,600
Development - Engineering	296,383
Gen. Mtce. & Road Repair	5,010,862
Airport Barn	682,774
Brewster Barn	505,746
Bush Barn	454,558
Covington Barn	819,933
Fritchie Barn-North	338,212
Fritchie Barn-South	728,051
Hickory Barn	471,611
Highway 59 Barn	772,939
Keller Barn	606,926
Folsom Barn	540,160
Fleet Management	5,129,926
Mobile Unit	0
Trace Maintenance	959,550
Trace Administration	163,513
Public Works Director	830,229
District Capital Engineering	695,208
Geographical Information Systems	527,712
Data Management	399,439
Engineering	2,003,800
Homeland Security & Emergency Operations	872,381
General Expenditures	2,975,280
Total Expenditures	<u>25,831,793</u>
Revenue Over(Under) Expenditures	110,893
Beginning Fund Balance	13,765,761
Less Minimum Fund Balance Reserved	10,176,979
Ending Available Fund Balance	<u>3,699,676</u>

**016 - DRAINAGE MAINTENANCE FUND**

Revenues	858,464
Expenditures	858,464
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	3,105,125
Less Minimum Fund Balance Reserved	3,005,230
Ending Available Fund Balance	<u>99,895</u>

**017 - HEALTH & HUMAN SERVICES FUND**

Revenues	3,158,500
Expenditures	2,922,778
Revenue Over(Under) Expenditures	235,722
Beginning Fund Balance	4,770,682
Less Minimum Fund Balance Reserved	3,000,575
Ending Available Fund Balance	<u>2,005,829</u>

**018 - ECONOMIC DEVELOPMENT SALES TAX DISTRICTS FUND**

Revenues	504,100
Expenditures	504,100
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**019 - ECONOMIC DEVELOPMENT FUND**

Revenues	267,119
Expenditures	250,331
Revenue Over(Under) Expenditures	16,788
Beginning Fund Balance	68,502
Less Minimum Fund Balance Reserved	66,780
Ending Available Fund Balance	<u>18,510</u>

**020 - ENVIRONMENTAL SERVICES FUND**

Revenues	1,340,350
Expenditures	1,124,446
Revenue Over(Under) Expenditures	215,904
Beginning Fund Balance	2,756,900
Less Minimum Fund Balance Reserved	335,088
Ending Available Fund Balance	<u>2,637,717</u>

**024 - CULTURE, RECREATION & TOURISM FUND**

Revenues	172,000
Expenditures	245,254
Revenue Over(Under) Expenditures	(73,254)
Beginning Fund Balance	124,349
Less Minimum Fund Balance Reserved	43,000
Ending Available Fund Balance	<u>8,095</u>

**027 - JUROR EXPENSE FUND**

Revenues	175,000
Expenditures	237,000
Revenue Over(Under) Expenditures	(62,000)
Beginning Fund Balance	439,559
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>377,559</u>

**028 - CRIMINAL COURT FUND**

Revenues	2,065,000
Expenditures	2,065,000
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**029 - 22ND JDC COMMISSIONER FUND**

Revenues	152,500
Expenditures	161,691
Revenue Over(Under) Expenditures	(9,191)
Beginning Fund Balance	70,529
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>61,338</u>

**034 - ST. TAMMANY PARISH JAIL FUND**

Revenues	8,561,330
Expenditures	8,561,330
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**035 - LAW ENFORCEMENT WITNESS FUND**

Revenues	54,000
Expenditures	67,160
Revenue Over(Under) Expenditures	(13,160)
Beginning Fund Balance	258,937
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>245,777</u>

**037 - JUSTICE COMPLEX FUND**

Revenues	6,981,187
Expenditures	6,583,192
Revenue Over(Under) Expenditures	397,995
Beginning Fund Balance	5,544,528
Less Minimum Fund Balance Reserved	2,612,750
Ending Available Fund Balance	<u>3,329,773</u>

**039 - ST. TAMMANY PARISH CORONER FUND**

Revenues	4,185,168
Expenditures	4,185,168
Revenue Over(Under) Expenditures	0
Beginning Fund Balance	0
Less Minimum Fund Balance Reserved	0
Ending Available Fund Balance	<u>0</u>

**043 - ANIMAL SERVICES FUND**

Revenues	1,754,899
Expenditures	1,664,725
Revenue Over(Under) Expenditures	90,174
Beginning Fund Balance	1,799,162
Less Minimum Fund Balance Reserved	1,403,919
Ending Available Fund Balance	<u>485,417</u>

**103 - SUB-DRAINAGE DIST NO.1 OF DRAINAGE DIST NO. 3 FUND**

Revenues	48,646
Expenditures	39,742
Revenue Over(Under) Expenditures	8,904
Beginning Fund Balance	229,015
Less Minimum Fund Balance Reserved	83,540
Ending Available Fund Balance	<u>154,379</u>

**161 - LIGHTING DISTRICT NO. 1 FUND**

Revenues	207,110
Expenditures	120,514
Revenue Over(Under) Expenditures	86,596
Beginning Fund Balance	892,566
Less Minimum Fund Balance Reserved	207,110
Ending Available Fund Balance	<u>772,052</u>

**164 - LIGHTING DISTRICT NO. 4 FUND**

Revenues	296,539
Expenditures	273,792
Revenue Over(Under) Expenditures	22,747
Beginning Fund Balance	1,268,474
Less Minimum Fund Balance Reserved	296,539
Ending Available Fund Balance	<u>994,682</u>

**165 - LIGHTING DISTRICT NO. 5 FUND**

Revenues	17,762
Expenditures	9,875
Revenue Over(Under) Expenditures	7,887
Beginning Fund Balance	96,880
Less Minimum Fund Balance Reserved	17,762
Ending Available Fund Balance	<u>87,005</u>

**166 - LIGHTING DISTRICT NO. 6 FUND**

Revenues	93,373
Expenditures	102,345
Revenue Over(Under) Expenditures	(8,972)
Beginning Fund Balance	763,608
Less Minimum Fund Balance Reserved	93,373
Ending Available Fund Balance	<u>661,263</u>

**167 - LIGHTING DISTRICT NO. 7 FUND**

Revenues	284,483
Expenditures	297,094
Revenue Over(Under) Expenditures	(12,611)
Beginning Fund Balance	1,139,174
Less Minimum Fund Balance Reserved	284,483
Ending Available Fund Balance	<u>842,080</u>

**169 - LIGHTING DISTRICT NO. 9 FUND**

Revenues	70,116
Expenditures	81,185
Revenue Over(Under) Expenditures	(11,069)
Beginning Fund Balance	273,629
Less Minimum Fund Balance Reserved	70,116
Ending Available Fund Balance	<u>192,444</u>

**170 - LIGHTING DISTRICT NO. 10 FUND**

Revenues	1,610
Expenditures	4,194
Revenue Over(Under) Expenditures	(2,584)
Beginning Fund Balance	4,977
Less Minimum Fund Balance Reserved	1,610
Ending Available Fund Balance	<u>783</u>

**171 - LIGHTING DISTRICT NO. 11 FUND**

Revenues	7,540
Expenditures	5,852
Revenue Over(Under) Expenditures	1,688
Beginning Fund Balance	48,290
Less Minimum Fund Balance Reserved	7,540
Ending Available Fund Balance	<u>42,438</u>

**174 - LIGHTING DISTRICT NO. 14 FUND**

Revenues	15,020
Expenditures	15,771
Revenue Over(Under) Expenditures	(751)
Beginning Fund Balance	14,489
Less Minimum Fund Balance Reserved	13,738
Ending Available Fund Balance	<u>0</u>

**175 - LIGHTING DISTRICT NO. 15 FUND**

Revenues	7,425
Expenditures	4,077
Revenue Over(Under) Expenditures	3,348
Beginning Fund Balance	28,623
Less Minimum Fund Balance Reserved	7,425
Ending Available Fund Balance	<u>24,546</u>

**176 - LIGHTING DISTRICT NO. 16 FUND**

Revenues	42,559
Expenditures	29,257
Revenue Over(Under) Expenditures	13,302
Beginning Fund Balance	208,984
Less Minimum Fund Balance Reserved	42,559
Ending Available Fund Balance	<u>179,727</u>

SECTION III: The Debt Service Revenue Funds are adopted as follows:

**203 - SUB DRAINAGE DIST 1 OF DRAINAGE DIST 3 DEBT SERVICE FUND**

Revenues	34,919
Expenditures	34,894
Revenue Over(Under) Expenditures	25
Beginning Fund Balance	5,816
Less Restricted for Debt Service	5,841
Ending Available Fund Balance	<u>0</u>

**215 - SALES TAX DISTRICT NO. 3 DEBT SERVICE FUND**

Revenues	3,460,328
Expenditures	3,365,769
Revenue Over(Under) Expenditures	94,559
Beginning Fund Balance	1,304,901
Less Restricted for Debt Service	1,399,460
Ending Available Fund Balance	<u>0</u>



**222 - UTILITY OPERATIONS DEBT SERVICE FUND**

Revenues	344,449
Expenditures	344,325
Revenue Over(Under) Expenditures	124
Beginning Fund Balance	53,816
Less Restricted for Debt Service	53,940
Ending Available Fund Balance	<u>0</u>

**233 - ST. TAMMANY PARISH LIBRARY DEBT SERVICE FUND**

Revenues	408,894
Expenditures	408,704
Revenue Over(Under) Expenditures	190
Beginning Fund Balance	10,291
Less Restricted for Debt Service	10,481
Ending Available Fund Balance	<u>0</u>

**234 - ST. TAMMANY PARISH JAIL DEBT SERVICE FUND**

Revenues	1,859,030
Expenditures	1,822,016
Revenue Over(Under) Expenditures	37,014
Beginning Fund Balance	2,704,378
Less Restricted for Debt Service	2,741,392
Ending Available Fund Balance	<u>0</u>

**237 - JUSTICE COMPLEX DEBT SERVICE FUND**

Revenues	3,470,413
Expenditures	3,392,625
Revenue Over(Under) Expenditures	77,788
Beginning Fund Balance	5,871,991
Less Restricted for Debt Service	5,949,779
Ending Available Fund Balance	<u>0</u>

**239 - ST. TAMMANY PARISH CORONER DEBT SERVICE FUND**

Revenues	1,044,031
Expenditures	1,032,519
Revenue Over(Under) Expenditures	11,512
Beginning Fund Balance	3,258,447
Less Restricted for Debt Service	3,269,959
Ending Available Fund Balance	<u>0</u>

SECTION IV: The Internal Service Funds are adopted as follows:

**502 - PARISH ADMINISTRATION FUND**

Revenues - Interfund Charges	5,788,028
Expenditures	
Parish President	1,440,965
Parish Council	1,718,026
Finance	1,279,053
Technology	1,333,839
Human Resources	610,689
Procurement	408,289
Data Management	97,167
Total Expenditures	<u>6,888,028</u>

**505 - FACILITY MANAGEMENT FUND**

Revenues - Interfund Charges	1,002,018
Expenditures	1,156,858

**506 - CFO/COO/LEGAL FUND**

Revenues - Interfund Charges	2,259,526
Expenditures	
Chief Financial Officer	447,448
Chief Operating Officer	363,304
Legal Department	1,448,774
Total Expenditures	<u>2,259,526</u>

**515 - PUBLIC WORKS COMPLEX FUND**

Revenues	428,759
Expenditures	428,759

**520 - ST. TAMMANY PARISH ADMINISTRATIVE & JUSTICE COMPLEX - EAST**

Revenues	911,476
Expenditures	911,476

**522 - EMERGENCY OPERATIONS CENTER FUND**

Revenues	736,040
Expenditures	736,040

**525 - ST. TAMMANY PARISH GOVERNMENT KOOP DR COMPLEX FUND**

Revenues	1,292,342
Expenditures	1,409,241

**530 - ARCHIVE MANAGEMENT/WEB SERVICES FUND**

Revenues	182,000
Expenditures	288,192

SECTION V: The Enterprise Funds are adopted as follows:

**622 - UTILITY OPERATIONS FUND**

Revenues	12,835,317
Expenditures	13,142,810

SECTION VI: If any provisions of this ordinance shall be held to be invalid, such invalidity shall not affect any other provision herein which can be given effect without the invalid provision and to this end the provisions of this ordinance are hereby declared to be severable.

SECTION VII: This Budget shall be monitored every month beginning January 2014 with a review of all Funds to determine any necessary adjustments to be made in order to keep all Funds operating in a positive status.

SECTION VIII: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION IX: This ordinance shall be effective upon enactment.

MOVED FOR ADOPTION BY:

SECONDED BY:

WHEREUPON, THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A REGULAR MEETING OF THE ST TAMMANY PARISH COUNCIL HELD ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2013 AND BECOMES ORDINANCE SERIES NO. 13-\_\_\_\_\_.

\_\_\_\_\_  
JERRY BINDER, COUNCIL CHAIRMAN  
ST. TAMMANY PARISH COUNCIL

\_\_\_\_\_  
PATRICIA BRISTER, PARISH PRESIDENT  
ST. TAMMANY PARISH GOVERNMENT

ATTEST:

\_\_\_\_\_  
THERESA FORD, CLERK OF COUNCIL

Published Introduction: \_\_\_\_\_ October 3, 2013

Published Adoption: \_\_\_\_\_, 2013

Delivered to Parish President: \_\_\_\_\_, 2013 at \_\_\_\_\_

Returned to Council Clerk: \_\_\_\_\_, 2013 at \_\_\_\_\_