



ST. TAMMANY PARISH

PATRICIA P. BRISTER
PARISH PRESIDENT

March 23, 2017

Please find the following addendum to the below mentioned RFP.

Addendum No.: 1
RFP#: 590-00-17-09-3
Project Name: Third Party Claims Administration
RFP Due Date: Wednesday, April 12, 2017

GENERAL INFORMATION:

1. Please replace "Attachment I – Privacy Notice" with "Attachment I – Privacy Notice – Revised". (Attached)

QUESTIONS & ANSWERS:

Question #1: Whether companies from Outside USA can apply for this?
(like, from India or Canada)

Answer #1: The company would have to be authorized to do business in the State of LA and from time to time be available to meet and or perform occasional services such as software training, investigations, and attend meetings.

Question #2: Whether we need to come over there for meetings?

Answer #2: Please refer to Answer #1.

Question #3: Can we perform the tasks (related to RFP) outside USA?
(like, from India or Canada)

Answer #3: Please refer to Answer #1.



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Question #4: Can we submit the proposals via email?

Answer #4: No, the proposal must be submitted in accordance with Section 1.4 Proposal Submittal of the RFP package.

ATTACHMENTS:

1. Attachment I – Privacy Notice – Revised

<<End of Addendum #1>>



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NOTICE TO PROPOSERS

RE: RFP #590-00-17-09-3 - Third Party Claims Administration

Privacy Notice

Enclosed you will find loss history data and/or other sensitive information. Be advised that this information shall not be released to any individual outside your organization and shall remain confidential. Following submission of your proposal, all materials contained in this packet shall be destroyed or returned to St. Tammany Parish Government.


Darnell Ellingsworth Risk Manager

cc: Kelly M. Rabalais, Executive Legal Counsel

Date: _____

Materials received by: _____

Print Name: _____

Name of Proposer Firm: _____

****This form is required at the time of submittal of proposal.**