

**ST. TAMMANY PARISH COUNCIL  
ORDINANCE**

ORDINANCE CALENDAR NO. 3156 ORDINANCE COUNCIL SERIES NO. \_\_\_\_\_

COUNCIL SPONSOR: STEFANCIK/PRESIDENT PROVIDED BY: Public Works

INTRODUCED BY: MR. IMPASTATO SECONDED BY: MR. BAGERT

ON THE 28<sup>TH</sup> DAY OF SEPTEMBER, 2005.

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES, ST.  
TAMMANY PARISH, CHAPTER 20, TO ESTABLISH A NEW SECTION 20-  
015.00, MAILBOXES WITHIN PARISH RIGHT OF WAY.**

THE PARISH OF ST. TAMMANY HEREBY ORDAINS, that

SECTION I: The Code of Ordinances, St. Tammany Parish, Chapter 20, is amended to establish a new section 20-015.00 Mailboxes Within Parish Right of Way.

SECTION II: Mailboxes are permitted within Parish rights-of-way, provided that they meet the following specifications:

- A. Types of Mailboxes and Installation
1. Mailboxes must be constructed of sheet metal, plastic or similar weight material, with weight not to exceed 11 lbs.
  2. Newspaper boxes may be mounted below the mailbox, on the side of the mailbox support, or on their own post alongside.
  3. No more than 2 mailboxes can be mounted on a support structure unless the configuration has met U.S. Department of Transportation crash test standards.
  4. A single 4x4 inch square or 4 inch diameter wooden post, or light gauge pipe with a strength no greater than 2 inch standard steel pipe, must be embedded no more than 24 inches in the ground.
  5. The mailbox and its support will be considered hazardous to motorist when the support exceeds the described structural limitations.
  6. Any other type mailbox or installation not conforming to these specifications are not approved for placement within Parish right of way, and therefore exist at the sole liability of the property owner.
- B. Placement and Reinstallation
1. The location and construction of mailboxes shall conform to the rules and regulations of the U.S. Postal Service.
  2. Contact your local Post Office for instructions on the height (normally 42"-46") and side of the road where your mailbox should be located.
  3. Parish is charged with maintaining Parish rights of way, as such, should damage occur to any non-conforming mailbox (i.e. multiple mailboxes, metal cylinders, structures made of brick, stone or other similar materials) or non-conforming post (i.e. large steel post, railroad ties, telephone poles, etc.) located with Parish right of way, the Parish shall not be held liable.
  4. Should the Parish cause irreparable damage to an approved mailbox while performing maintenance activities, the Parish's total liability assumed shall be: (a) reimbursement of a sum not to exceed \$40.00\*, inclusive of any applicable sales taxes; or (b) replacement with a standard mailbox and pole. \*This sum is based on the current prevailing market value of standard mailbox and pole for this area

and is only subject to adjustments to reflect annual changes based on the Consumer Price Index for All Urban Consumers (CPI-U) as published by the U.S. Department of Labor, Bureau of Labor Statistics, Washington, D.C.

REPEAL: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SEVERABILITY: If any provision of this ordinance shall be held to be invalid, such invalidity shall not affect any other provision herein which can be given effect without the invalid provision and to this end the provisions of this ordinance are hereby declared to be severable.

EFFECTIVE DATE: This ordinance shall become effective fifteen (15) days after adoption

MOVED FOR ADOPTION BY \_\_\_\_\_, SECONDED BY \_\_\_\_\_

WHEREUPON THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A REGULAR MEETING OF THE COUNCIL HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2005, AND BECOMES ORDINANCE COUNCIL SERIES NO. \_\_\_\_\_.

\_\_\_\_\_  
STEVE STEFANCIK, COUNCIL CHAIRMAN

ATTEST:

\_\_\_\_\_  
DIANE HUESCHEN, COUNCIL CLERK

\_\_\_\_\_  
KEVIN C. DAVIS, PARISH PRESIDENT

Published Introduction: \_\_\_\_\_, 2005  
Published Adoption: \_\_\_\_\_, 2005  
Delivered to the Parish President on \_\_\_\_\_, 2005 @ \_\_\_\_\_  
Returned to the Council Clerk on \_\_\_\_\_, 2005 @ \_\_\_\_\_

## ADMINISTRATIVE COMMENT

Reference No. 3156

Administrative Department: Public Works

PURPOSE: To establish written policy on mailboxes.

RECOMMENDATION: The Public Works Department recommends adoption.