

ST. TAMMANY PARISH COUNCIL

ORDINANCE

ORDINANCE CALENDAR NO. 3858

ORDINANCE COUNCIL SERIES NO. _____

COUNCIL SPONSOR: BINDER/DAVIS

PROVIDED BY: GAC

INTRODUCED BY: _____

SECONDED BY: _____

ON THE _____ DAY OF _____ 2008

ORDINANCE TO AMEND THE PARISH CODE OF ORDINANCES, CHAPTER 2, SECTION 2-009.00 (A)(1)(f)(5) FEES AND SERVICE CHARGES, PUBLIC RECORDS REQUEST FEE SCHEDULE, PARTICULARLY ORDINANCE COUNCIL SERIES NO. 07-1649.

WHEREAS, there is a need for a current uniform fee schedule for Public Records Request and all Administrative Departments within the Parish, and

WHEREAS, by law, a public records request must be responded to within 72 hours which often requires employees to abandon their routine daily duties to fulfill such requests and in order to accommodate such requests for this time, there needs to be assessed minimum administrative charges; and

WHEREAS, there is a need to adopt a uniform administrative policy addressing the handling of Public Records Requests; and

WHEREAS, Section 2-009.00 (a), General Government, of the St. Tammany Parish Code of Ordinances created the Public Records Request Fee Schedule; and

WHEREAS, further, Ordinance Council Series No. 07-1649, adopted September 6, 2007, amended the Public Records Request Fee Schedule; and

WHEREAS, there is the need to modify the existing Ordinances, as per law.

THE PARISH OF ST. TAMMANY HEREBY ORDAINS to amend the Public Records Request Fee Schedule in Section 2-009.00 (a) (1) (f) (5) General Government, of the St. Tammany Parish Code of Ordinances, as follows:

A surcharge of \$250.00, in addition to duplication fees, will be charged for duplication of all St. Tammany Parish tapes that have been archived with the Secretary of State, State of Louisiana.

THE PARISH OF ST. TAMMANY HEREBY ORDAINS to amend the Public Records Request Fee Schedule in Section 2-009.00 (A) (1) General Government of the St. Tammany Parish Code of Ordinances to include the following new fee schedule:

2-009.00 (A) (1) (f) (5):

(5) CD/DVD REPRODUCTION
(Non-GIS under subsection "G")

\$ 15.00 0-1 HOUR

\$ 20.00 1-2 HOURS

\$ 25.00 2-3 HOURS

\$ 30.00 3-5 HOURS

\$ 35.00 5.6 HOURS

A surcharge of \$250.00, in addition to duplication fees, will be charged for duplication of all St. Tammany Parish tapes that have been archived with the Secretary of State, State of Louisiana.

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REPEAL: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SEVERABILITY: If any provision of this Ordinance shall be held to be invalid, such invalidity shall not affect other provisions herein which can be given effect without the invalid provision and to this end the provisions of this Ordinance are hereby declared to be severable.

EFFECTIVE DATE: This Ordinance shall become effective fifteen (15) days after adoption.

That any actions previously taken by the Office of the Parish President to enter into the Ordinance are ratified and accepted accordingly.

MOVED FOR ADOPTION BY: _____, SECONDED BY: _____

WHEREUPON THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

THIS ORDINANCE WAS DECLARED ADOPTED AT A REGULAR MEETING OF THE PARISH COUNCIL ON THE _____ DAY OF _____ 2008; AND BECOMES ORDINANCE COUNCIL SERIES NO. 08-.

JERRY BINDER, COUNCIL CHAIRMAN

ATTEST:

THERESA L. FORD, COUNCIL CLERK

KEVIN DAVIS, PARISH PRESIDENT

Published introduction: MAY 29, 2008
Published adoption on: _____, 2008

Delivered to Parish President: _____, 2008 @ _____
Returned to Council Clerk: _____, 2008 @ _____