ST. TAMMANY PARISH COUNCIL

RESOLUTION

RESOLUTION COUNCIL SERIES NO. _C-2559_____

COUNCIL SPONSOR: __BINDER/DAVIS_____   PROVIDED BY: _FINANCE_____

RESOLUTION TO COMPLY WITH SECTION 3 OF THE HOUSING AND URBAN DEVELOPMENT ACT OF 1968 FOR THE STATE OF LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT ("LCDBG") DISASTER RECOVERY PROGRAM.

WHEREAS, St. Tammany Parish Government ("Parish") has been afforded the opportunity to participate in the LCDBG Disaster Recovery Program administered by the Division of Administration ("State"); and

WHEREAS, the State requires Grantees, to the greatest extent feasible, to provide opportunities for training and employment to lower income residents of the project area, and to award contracts for work in connection with the project area to eligible business concerns which are located in, or owned in substantial part by, persons residing in the area of the project in compliance with Section 3 of the Housing and Urban Development Act of 1968;

NOW, THEREFORE, BE IT RESOLVED that the Parish's attached "Section 3 Plan" dated December 17, 2008 is hereby adopted.

THIS RESOLUTION HAVING BEEN SUBMITTED TO A VOTE, THE VOTE THEREON WAS AS FOLLOWS:

MOVED FOR ADOPTION BY _____, SECONDED BY _____

YEAS:

NAYS:

ABSTAIN:

ABSENT:

THIS RESOLUTION WAS DECLARED ADOPTED ON THE ____ DAY OF _____, 2009 AT A REGULAR MEETING OF THE PARISH COUNCIL, A QUORUM OF THE MEMBERS BEING PRESENT AND VOTING.

_____
JERRY BINDER, COUNCIL CHAIRMAN

ATTEST:

_____
THERESA L. FORD, COUNCIL CLERK

CONTRACTOR

Section 3 Plan Format

(Name of contractor) _____ agrees to implement the following specific affirmative action steps directed at increasing the utilization of lower income residents and businesses within St. Tammany Parish.

A. To ascertain from the locality's LCDBG program official the exact boundaries of the Section 3 covered project area and where advantageous, see the assistance of local officials in preparing and implementing the affirmative action plan.

B. To attempt to recruit from within the City the necessary number of lower income residents through: local advertising media, signs placed at the proposed site for the project, and community organizations and public or private institutions operating within or serving the project area such as Service Employment and Redevelopment (SER), Opportunities Industrialization Center (OIC), Urban League, Concentrated Employment Program, Hometown Plan, or the U.S. Employment Service.

C. To maintain a list of all lower income residents who have applied wither on their own or on referral from any source, and to employ such persons, if otherwise eligible and if a vacancy exists.

D. *To insert this Section 3 Plan in all bid documents, and to require all bidders on subcontracts to submit a Section 3 Plan including utilization goals and the specific steps planned to accomplish these goals.

E. *To ensure that subcontracts, which are typically let on a negotiated rather than a bid basis, in areas other than Section 3 covered project areas, are also let on a negotiated basis whenever feasible, if let in a Section 3 covered project area.

F. To formally contact unions, subcontractors, and trade associations to secure their cooperation for this program.

G. To ensure that all appropriate project area business concerns are notified of pending subcontractual opportunities.

H. To maintain records, including copies of correspondence, memoranda, etc., which document that all of the above affirmative action steps have been taken.

*Loans, grants, contracts, and subsidies for less than $100,000 will be exempt.

I. To appoint or recruit an executive official of the company or agency as Equal Opportunity Officer to coordinate the implementation of this Section 3 Plan.

J. To list on Table A information related to subcontracts to be awarded.

K. To list on Table B all projected workforce needs for all phases of this project by occupation, trade, skill level, and number of positions.

As officers and representatives of (Name of Contractor) , we the undersigned have read and fully agree to this Section 3 Plan, and become a party to the full implementation of this program.

_____

Signature

_____   _____

Title   Date

_____

Signature

_____   _____

Title   Date