

ST. TAMMANY PARISH COUNCIL

ORDINANCE

ORDINANCE CALENDAR NO: 4647

ORDINANCE COUNCIL SERIES NO: \_\_\_\_\_

COUNCIL SPONSOR: GOULD/DAVIS

PROVIDED BY: DEPT. OF FINANCE

INTRODUCED BY: CANULETTE

SECONDED BY: BELLISARIO

ON THE 28 DAY OF SEPTEMBER, 2011

\*\*\*PLEASE SEE ATTACHMENT FOR COMPLETE DOCUMENT\*\*\*

AN ORDINANCE ADOPTING THE 2012 OPERATING BUDGET

WHEREAS,

THE PARISH OF ST. TAMMANY HEREBY ORDAINS:

REPEAL: All ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SEVERABILITY: If any provision of this Ordinance shall be held to be invalid, such invalidity shall not affect other provisions herein which can be given effect without the invalid provision and to this end the provisions of this Ordinance are hereby declared to be severable.

EFFECTIVE DATE: This Ordinance shall become effective fifteen (15) days after adoption.

MOVED FOR ADOPTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

WHEREUPON THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A REGULAR MEETING OF THE PARISH COUNCIL ON THE 1 DAY OF DECEMBER, 2011; AND BECOMES ORDINANCE COUNCIL SERIES NO \_\_\_\_\_.

\_\_\_\_\_  
MARTIN W. GOULD, JR., COUNCIL CHAIRMAN

ATTEST:

\_\_\_\_\_  
THERESA L. FORD, COUNCIL CLERK

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KEVIN DAVIS, PARISH PRESIDENT

Published Introduction: OCTOBER 6, 2011

Published Adoption: \_\_\_\_\_, 2011

Delivered to Parish President: \_\_\_\_\_, 2011 at \_\_\_\_\_

Returned to Council Clerk: \_\_\_\_\_, 2011 at \_\_\_\_\_

ST.TAMMANY PARISH COUNCIL

ORDINANCE

ORDINANCE CALENDAR NO. 4647

ORDINANCE COUNCIL SERIES NO.

COUNCIL SPONSOR: GOULD/DAVIS

PROVIDED BY : DEPT OF FINANCE

INTRODUCED BY: MR. CANULETTE

SECONDED BY: MR. BELLISARIO

ON THE 28TH DAY OF SEPTEMBER, 2011

TITLE

AN ORDINANCE ADOPTING THE 2012 OPERATING BUDGET

WHEREAS, the Parish has prepared an operating budget in accordance with La. R.S. 39:1305 and generally accepted accounting principles; and

WHEREAS, the General Fund expenditures are closely monitored; and

WHEREAS, all Departments are required to follow proper Purchasing Procedures. Purchase Orders will be required for all expenditures including supplies, etc.; and

WHEREAS, each Department Head is responsible for controlling expenditures within their Departments in order to ensure that said expenditures do not exceed the amount appropriated; and

WHEREAS, the St. Tammany Parish Council has held public hearings on the proposed budget as required by La. R.S. 39:1307.

NOW, THEREFORE, BE IT ORDAINED by the St. Tammany Parish Council acting in its capacity as the authority of the Parish of St. Tammany that the 2012 Operating Budget is adopted as follows:

**SECTION I: The General Fund is adopted as follows:**

**010 - GENERAL FUND**

|  |                       |
|--|-----------------------|
| Fund Balance Available - Beginning         | 1,014,742             |
| General Fund Revenues                      |                       |
| Taxes                                      |                       |
| Ad Valorem                                 | 4,300,000             |
| Other Taxes, Penalties and Interest        | 1,895,000             |
| Licenses                                   | 3,270,300             |
| Permits                                    | 1,468,000             |
| Intergovernmental Revenues                 |                       |
| Other Federal Funds                        | 75,000                |
| State Revenue Sharing                      | 292,125               |
| Other State Funds                          | 5,000                 |
| Fees, Charges and Commissions for Services | 528,650               |
| Fines and Forfeitures                      | 40,000                |
| Other Revenues                             | 584,800               |
| Transfers In                               | 0                     |
| Total Revenues                             | <u>12,458,875</u>     |
| Expenditures                               |                       |
| Planning                                   | 963,552               |
| Permits                                    | 1,277,686             |
| Government Access                          | 768,040               |
| Arts Commission                            | 93,251                |
| Facilities Management                      | 137,218               |
| Fairgrounds                                | 68,000                |
| 22nd District Court                        | 1,974,140             |
| Ward Courts                                | 212,574               |
| District Attorney                          | 2,055,542             |
| Registrar of Voters                        | 207,100               |
| Tax Assessor                               | 5,499                 |
| Legal                                      | 654,920               |
| Code Enforcement                           | 398,445               |
| Economic Development                       | 58,734                |
| Veterans Affairs                           | 95,011                |
| Camp Salmen                                | 203,195               |
| Federal Programs                           | 29,546                |
| Greater St. Tammany Airport                | 160,148               |
| General Expenditures                       | <u>3,636,040</u>      |
| Total Expenditures                         | <u>12,998,641</u>     |
| Fund Balance Available - Ending            | <u><u>474,976</u></u> |

**SECTION II: The Special Revenue Funds are adopted as follows:**

**013 - LIBRARY TAX**

|                                    |           |
|------------------------------------|-----------|
| Fund Balance Available - Beginning | 0         |
| Revenues                           | 8,348,660 |
| Expenditures                       | 8,348,660 |
| Fund Balance Available - Ending    | <u>0</u>  |

**014 - COA/STARC TAX**

|                                    |           |
|------------------------------------|-----------|
| Fund Balance Available - Beginning | 0         |
| Revenues                           | 2,766,456 |
| Expenditures                       | 2,766,456 |
| Fund Balance Available - Ending    | <u>0</u>  |

**015 - PARISH ROADS & BRIDGES FUND**

|                                    |                  |
|------------------------------------|------------------|
| Fund Balance Available - Beginning | 6,949,711        |
| Revenues                           | 24,573,956       |
| Expenditures                       |                  |
| Gen. Mtce. & Road Repair           | 5,088,157        |
| Airport Mtce. Barn                 | 727,397          |
| Brewster Mtce. Barn                | 501,868          |
| Bush Mtce. Barn                    | 475,948          |
| Covington Mtce. Barn               | 862,846          |
| Fritchie Mtce. Barn-North          | 352,120          |
| Fritchie Mtce. Barn-South          | 769,815          |
| Hickory Mtce. Barn                 | 496,827          |
| Highway 59 Mtce. Barn              | 806,316          |
| Keller Mtce. Barn                  | 640,456          |
| Folsom Mtce. Barn                  | 566,407          |
| Div. of Vehicle Mtce.              | 6,625,462        |
| Trace Maintenance                  | 1,069,841        |
| Tammany Trace                      | 123,800          |
| Administration Public Works        | 770,509          |
| PW-District Capital                | 710,810          |
| Inter-Government Relations         | 433,264          |
| GIS                                | 398,500          |
| PW-Data Management                 | 273,176          |
| Engineering                        | 2,634,268        |
| PW-Legal                           | 516,064          |
| Emergency Preparedness             | 1,135,280        |
| General Expenditures               | <u>2,538,475</u> |
| Total Expenditures                 | 28,517,606       |
| Fund Balance Available - Ending    | <u>3,006,061</u> |

**016 - PARISH DRAINAGE FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 146,009        |
| Revenues                           | 1,187,746      |
| Expenditures                       | 1,187,746      |
| Fund Balance Available - Ending    | <u>146,009</u> |

**017 - DEPT. OF HEALTH & HUMAN SERVICES**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 264,140        |
| Revenues                           | 2,933,643      |
| Expenditures                       | 2,323,413      |
| Fund Balance Available - Ending    | <u>874,370</u> |

**018 - ECONOMIC DEVELOPMENT DISTRICTS**

|                                    |          |
|------------------------------------|----------|
| Fund Balance Available - Beginning | 0        |
| Revenues                           | 447,143  |
| Expenditures                       | 447,143  |
| Fund Balance Available - Ending    | <u>0</u> |

**020 - ENVIRONMENTAL SERVICES FUND**

|                                    |                  |
|------------------------------------|------------------|
| Fund Balance Available - Beginning | 1,884,092        |
| Revenues                           | 1,150,590        |
| Expenditures                       | 1,174,794        |
| Fund Balance Available - Ending    | <u>1,859,888</u> |

**027 - JURY & WITNESS FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 466,210        |
| Revenues                           | 358,000        |
| Expenditures                       | 414,320        |
| Fund Balance Available - Ending    | <u>409,890</u> |

**028 - CRIMINAL COURT FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 197,328        |
| Revenues                           | 2,910,000      |
| Expenditures                       | 2,896,040      |
| Fund Balance Available - Ending    | <u>211,288</u> |

**029 - 22ND JDC COMMISSIONER FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 308,471        |
| Revenues                           | 118,000        |
| Expenditures                       | 193,520        |
| Fund Balance Available - Ending    | <u>232,951</u> |

**034 - JAIL SPECIAL REVENUE FUND**

|                                    |           |
|------------------------------------|-----------|
| Fund Balance Available - Beginning | 0         |
| Revenues                           | 7,658,763 |
| Expenditures                       | 7,658,763 |
| Fund Balance Available - Ending    | <u>0</u>  |

**035 - LAW ENFORCEMENT FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 226,801        |
| Revenues                           | 119,000        |
| Expenditures                       | 99,760         |
| Fund Balance Available - Ending    | <u>246,041</u> |

**037 - JUSTICE COMPLEX SPECIAL REVENUE FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 1,309,494      |
| Revenues                           | 6,152,400      |
| Expenditures                       | 7,198,294      |
| Fund Balance Available - Ending    | <u>263,600</u> |

**039 - CORONER'S FUND**

|                                    |           |
|------------------------------------|-----------|
| Fund Balance Available - Beginning | 0         |
| Revenues                           | 4,506,845 |
| Expenditures                       | 4,506,845 |
| Fund Balance Available - Ending    | <u>0</u>  |

**043 - ANIMAL SERVICES FUND**

|                                    |               |
|------------------------------------|---------------|
| Fund Balance Available - Beginning | 128,677       |
| Revenues                           | 1,634,000     |
| Expenditures                       | 1,739,163     |
| Fund Balance Available - Ending    | <u>23,514</u> |

**103 - SUB-DRAINAGE DIST NO.1 OF DRAINAGE DIST NO. 3 FUND**

|                                    |               |
|------------------------------------|---------------|
| Fund Balance Available - Beginning | 74,319        |
| Revenues                           | 49,676        |
| Expenditures                       | 47,583        |
| Fund Balance Available - Ending    | <u>76,412</u> |

**161 - LIGHTING DISTRICT NO. 1 FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 458,410        |
| Revenues                           | 190,261        |
| Expenditures                       | 119,086        |
| Fund Balance Available - Ending    | <u>529,585</u> |

**164 - LIGHTING DISTRICT NO. 4 FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 901,373        |
| Revenues                           | 276,289        |
| Expenditures                       | 289,589        |
| Fund Balance Available - Ending    | <u>888,073</u> |

**165 - LIGHTING DISTRICT NO. 5 FUND**

|                                    |               |
|------------------------------------|---------------|
| Fund Balance Available - Beginning | 64,228        |
| Revenues                           | 16,767        |
| Expenditures                       | 9,493         |
| Fund Balance Available - Ending    | <u>71,502</u> |

**166 - LIGHTING DISTRICT NO. 6 FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 632,909        |
| Revenues                           | 98,520         |
| Expenditures                       | 86,408         |
| Fund Balance Available - Ending    | <u>645,021</u> |

**167 - LIGHTING DISTRICT NO. 7 FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 885,068        |
| Revenues                           | 262,518        |
| Expenditures                       | 318,023        |
| Fund Balance Available - Ending    | <u>829,563</u> |

**169 - LIGHTING DISTRICT NO. 9 FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 209,269        |
| Revenues                           | 71,464         |
| Expenditures                       | 76,332         |
| Fund Balance Available - Ending    | <u>204,401</u> |

**170 - LIGHTING DISTRICT NO. 10 FUND**

|                                    |              |
|------------------------------------|--------------|
| Fund Balance Available - Beginning | 2,805        |
| Revenues                           | 1,658        |
| Expenditures                       | 1,696        |
| Fund Balance Available - Ending    | <u>2,767</u> |

**171 - LIGHTING DISTRICT NO. 11 FUND**

|                                    |               |
|------------------------------------|---------------|
| Fund Balance Available - Beginning | 36,054        |
| Revenues                           | 7,620         |
| Expenditures                       | 6,569         |
| Fund Balance Available - Ending    | <u>37,105</u> |

**174 - LIGHTING DISTRICT NO. 14 FUND**

|                                    |           |
|------------------------------------|-----------|
| Fund Balance Available - Beginning | 1,964     |
| Revenues                           | 15,090    |
| Expenditures                       | 16,995    |
| Fund Balance Available - Ending    | <u>59</u> |

**175 - LIGHTING DISTRICT NO. 15 FUND**

|                                    |               |
|------------------------------------|---------------|
| Fund Balance Available - Beginning | 13,637        |
| Revenues                           | 7,460         |
| Expenditures                       | 4,268         |
| Fund Balance Available - Ending    | <u>16,829</u> |

**176 - LIGHTING DISTRICT NO. 16 FUND**

|                                    |               |
|------------------------------------|---------------|
| Fund Balance Available - Beginning | 42,633        |
| Revenues                           | 65,505        |
| Expenditures                       | 52,197        |
| Fund Balance Available - Ending    | <u>55,941</u> |

**SECTION III: The Debt Service Revenue Funds are adopted as follows:**

**203 - SUB DRAINAGE 1 OF 3 DEBT SERVICE FUND**

|                                    |              |
|------------------------------------|--------------|
| Fund Balance Available - Beginning | 5,458        |
| Revenues                           | 35,024       |
| Expenditures                       | 34,904       |
| Fund Balance Available - Ending    | <u>5,578</u> |

**215 - SALES TAX DISTRICT NO. 3 DEBT SERVICE FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 288,742        |
| Revenues                           | 3,520,514      |
| Expenditures                       | 3,494,285      |
| Fund Balance Available - Ending    | <u>314,971</u> |

**222 - UTILITY DEBT SERVICE FUND**

|                                    |               |
|------------------------------------|---------------|
| Fund Balance Available - Beginning | 52,441        |
| Revenues                           | 341,091       |
| Expenditures                       | 340,966       |
| Fund Balance Available - Ending    | <u>52,566</u> |

**233 - LIBRARY DEBT SERVICE FUND**

|                                    |              |
|------------------------------------|--------------|
| Fund Balance Available - Beginning | 9,918        |
| Revenues                           | 407,394      |
| Expenditures                       | 407,904      |
| Fund Balance Available - Ending    | <u>9,408</u> |

**234 - JAIL DEBT SERVICE FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 231,263        |
| Revenues                           | 1,841,597      |
| Expenditures                       | 1,807,158      |
| Fund Balance Available - Ending    | <u>265,702</u> |



**237 - JUSTICE COMPLEX DEBT SERVICE FUND**

|                                    |                |
|------------------------------------|----------------|
| Fund Balance Available - Beginning | 479,515        |
| Revenues                           | 3,450,100      |
| Expenditures                       | 3,388,400      |
| Fund Balance Available - Ending    | <u>541,215</u> |

**239 - CORONER DEBT SERVICE FUND**

|                                    |                        |
|------------------------------------|------------------------|
| Fund Balance Available - Beginning | 106,302                |
| Revenues                           | 1,044,044 <sup>A</sup> |
| Expenditures                       | 1,026,260              |
| Fund Balance Available - Ending    | <u>124,086</u>         |

**SECTION IV: The Internal Service Funds are adopted as follows:**

**502 - PARISH ADMINISTRATION FUND**

|                            |                  |
|----------------------------|------------------|
| Revenues                   | 5,845,368        |
| Expenditures               |                  |
| Parish President           | 2,205,879        |
| Parish Council             | 1,728,693        |
| Financial Administration   | 1,900,720        |
| Information Services       | 1,003,012        |
| Inter-Government Relations | 224,252          |
| Legal - Property           | 76,532           |
| PA - Data Management       | 79,310           |
| Total Expenditures         | <u>7,218,398</u> |

**505 - FACILITY MAINTENANCE ADMINISTRATION**

|              |         |
|--------------|---------|
| Revenues     | 731,199 |
| Expenditures | 729,085 |

**515 - PUBLIC WORKS ADMIN BUILDING**

|              |         |
|--------------|---------|
| Revenues     | 415,301 |
| Expenditures | 328,985 |

**520 - ST. TAMMANY PARISH SLIDELL ADMINISTRATIVE COMPLEX**

|              |         |
|--------------|---------|
| Revenues     | 826,763 |
| Expenditures | 778,046 |

**522 - EMERGENCY OPERATIONS CENTER**

|              |         |
|--------------|---------|
| Revenues     | 872,046 |
| Expenditures | 609,198 |

**523 - COMMUNITY WELLNESS CENTER - COVINGTON**

|              |         |
|--------------|---------|
| Revenues     | 112,118 |
| Expenditures | 91,663  |

**524 - COURTHOUSE ANNEX - COVINGTON**

|              |        |
|--------------|--------|
| Revenues     | 81,397 |
| Expenditures | 74,552 |

**525 - HIGHWAY 59 ADMINISTRATIVE COMPLEX**

|              |         |
|--------------|---------|
| Revenues     | 612,496 |
| Expenditures | 520,101 |

**527 - STP ENGINEERING COMPLEX**

|              |         |
|--------------|---------|
| Revenues     | 232,680 |
| Expenditures | 200,233 |

**530 - ARCHIVE MANAGEMENT FUND**

|              |         |
|--------------|---------|
| Revenues     | 139,000 |
| Expenditures | 249,333 |

**SECTION V: The Enterprise Funds are adopted as follows:**

**526 - ST. TAMMANY PARISH STATE COMPLEX**

|              |         |
|--------------|---------|
| Revenues     | 958,288 |
| Expenditures | 805,267 |

**622 - UTILITY OPERATIONS - TAMMANY UTILITIES - EAST**

|              |           |
|--------------|-----------|
| Revenues     | 2,087,065 |
| Expenditures | 2,115,457 |

**623 - UTILITY OPERATIONS - TAMMANY UTILITIES - WEST**

|              |           |
|--------------|-----------|
| Revenues     | 9,710,585 |
| Expenditures | 9,607,358 |

SECTION VI: If any provisions of this ordinance shall be held to be invalid, such invalidity shall not affect any other provision herein which can be given effect without the invalid provision and to this end the provisions of this ordinance are hereby declared to be severable.

SECTION VII: This Budget shall be monitored every month beginning January 2012 with a review of all Funds to determine any necessary adjustments to be made in order to keep all Funds operating in a positive status.

SECTION VIII: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION IX: This ordinance shall be effective upon enactment

MOVED FOR ADOPTION BY:

SECONDED BY:

WHEREUPON, THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING

YEAS:

NAYS:

ABSTAINING:

ABSENT:

ORDINANCE CALENDAR NO. : 4647

ORDINANCE COUNCIL SERIES NO.

PAGE 9 OF 9

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A SPECIAL MEETING OF THE ST TAMMANY PARISH COUNCIL HELD ON THE 1 DAY OF DECEMBER, 2011, AND BECOMES ORDINANCE SERIES NO. 11-

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MARTIN W. GOULD, JR., COUNCIL CHAIRMAN  
ST. TAMMANY PARISH COUNCIL

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KEVIN DAVIS, PARISH PRESIDENT  
ST. TAMMANY PARISH GOVERNMENT

ATTEST:

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THERESA FORD, CLERK OF COUNCIL

Published Introduction: OCTOBER 6, 2011

Published Adoption:

Delivered to Parish President:

Returned to Council Clerk: