

ST. TAMMANY PARISH COUNCIL

ORDINANCE

ORDINANCE CALENDAR NO: 5779                      ORDINANCE COUNCIL SERIES NO: \_\_\_\_\_

COUNCIL SPONSOR: STEFANCIK/BRISTER      PROVIDED BY: FINANCE

INTRODUCED BY: \_\_\_\_\_                      SECONDED BY: \_\_\_\_\_

ON THE 2 DAY OF MARCH , 2017

ORDINANCE TO AMEND THE 2017 OPERATING BUDGET -  
AMENDMENT NO. 3

WHEREAS,

**SEE ATTACHED**

THE PARISH OF ST. TAMMANY HEREBY ORDAINS:

REPEAL: All ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SEVERABILITY: If any provision of this Ordinance shall be held to be invalid, such invalidity shall not affect other provisions herein which can be given effect without the invalid provision and to this end the provisions of this Ordinance are hereby declared to be severable.

EFFECTIVE DATE: This Ordinance shall become effective fifteen (15) days after adoption.

MOVED FOR ADOPTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

WHEREUPON THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A REGULAR MEETING OF THE PARISH COUNCIL ON THE 6 DAY OF APRIL , 2017 ; AND BECOMES ORDINANCE COUNCIL SERIES NO \_\_\_\_\_.

\_\_\_\_\_  
STEVE STEFANCIK, COUNCIL CHAIRMAN

ATTEST:

\_\_\_\_\_  
THERESA L. FORD, COUNCIL CLERK

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PATRICIA P. BRISTER, PARISH PRESIDENT

Published Introduction: FEBRUARY 23 , 2017

Published Adoption: \_\_\_\_\_, 2017

Delivered to Parish President: \_\_\_\_\_, 2017 at \_\_\_\_\_

Returned to Council Clerk: \_\_\_\_\_, 2017 at \_\_\_\_\_

ST.TAMMANY PARISH COUNCIL

ORDINANCE

ORDINANCE CALENDAR NO. 5779

ORDINANCE COUNCIL SERIES NO. : \_\_\_\_\_

COUNCIL SPONSOR: STEFANCIK/BRISTER

PROVIDED BY : FINANCE

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

ON THE 2ND DAY OF MARCH \_\_\_\_\_, 2017

ORDINANCE TO AMEND THE 2017 OPERATING BUDGET - AMENDMENT NO. 3

WHEREAS, the Parish has prepared an operating budget in accordance with La. R.S. 39:1304, the Home Rule Charter and generally accepted accounting principles.

THE PARISH OF ST TAMMANY HEREBY ORDAINS that the 2017 Operating Budget is amended as follows:

	Current Budget	Amendment	Revised Budget
SECTION I: The General Fund is amended as follows:			
<b>010 - GENERAL FUND</b>			
Revenues			
Taxes			
Ad Valorem	4,891,000.00		4,891,000.00
Other Taxes, Penalties, and Interest	2,558,000.00		2,558,000.00
Licenses	4,047,100.00		4,047,100.00
Permits	1,858,000.00		1,858,000.00
Intergovernmental Revenues			
Other Federal Funds	65,000.00		65,000.00
State Revenue Sharing	270,000.00		270,000.00
Other State Funds	6,000.00		6,000.00
Fees, Charges, and Commissions for Services	685,700.00		685,700.00
Fines and Forfeitures	126,200.00		126,200.00
Other Revenues	666,600.00		666,600.00
Interfund Charges	12,548,492.00	(12,548,492.00)	-
Total Revenues	27,722,092.00	(12,548,492.00)	15,173,600.00
Expenditures			
Parish President	1,072,613.00		1,072,613.00
Parish Council	2,525,418.00		2,525,418.00
Finance	1,673,402.00		1,673,402.00
Technology	1,882,654.00		1,882,654.00
Human Resources	740,950.00		740,950.00
Chief Administrative Officer	962,410.00		962,410.00
Procurement	636,844.00		636,844.00
Archive Management	298,039.00		298,039.00
Geographical Information Systems	386,438.00		386,438.00
Data Management	406,891.00		406,891.00
Facilities Management	1,705,040.00		1,705,040.00
Development-Administration	452,765.00		452,765.00
Planning	768,229.00		768,229.00
Permits	672,916.00		672,916.00
Inspections	945,235.00		945,235.00
Public Information	832,569.00		832,569.00
General Building Maintenance	-		-
Levee Board Building	47,208.00		47,208.00
Bush Community Center	14,059.00		14,059.00
Highway 40 Polling Booth	5,541.00		5,541.00
Fairgrounds	135,466.00		135,466.00
22nd Judicial District Court	2,807,288.00		2,807,288.00
22nd Judicial District Court Reimb	135,902.00		135,902.00
Ward Courts	280,962.00		280,962.00
District Attorney	3,320,652.00		3,320,652.00
Registrar of Voters	264,769.00		264,769.00

	Current Budget	Amendment	Revised Budget
Assessor	8,010.00		8,010.00
Legal	1,691,946.00		1,691,946.00
Code Enforcement	803,433.00		803,433.00
Veterans Affairs	138,713.00		138,713.00
Camp Salmen Nature Park	244,487.00		244,487.00
Grants Management	630,822.00		630,822.00
Greater St. Tammany Airport	241,931.00		241,931.00
General Expenditures	931,735.00	462,000.00	1,393,735.00
Interfund Charges	-	(12,548,492.00)	(12,548,492.00)
<b>Total Expenditures</b>	<b>27,665,337.00</b>	<b>(12,086,492.00)</b>	<b>15,578,845.00</b>
Revenue Over (Under) Expenditures	56,755.00	(462,000.00)	(405,245.00)
Beginning Fund Balance	12,711,893.00		12,711,893.00
Less Minimum Fund Balance Policy:			
Greater of 25% of Revenues or 30% of Expenditures	8,299,602.00	138,600.00	8,438,202.00
Cash Flow for Grants	2,000,000.00		2,000,000.00
Cash Flow for Contingencies	1,000,000.00		1,000,000.00
<b>Ending Available Fund Balance</b>	<b>1,469,046.00</b>	<b>(600,600.00)</b>	<b>868,446.00</b>

SECTION II: The Special Revenue Funds are amended as follows:

**015 - PUBLIC WORKS FUND**

Revenues	32,321,453.00		32,321,453.00
Expenditures			
Development-Engineering	1,286,701.00		1,286,701.00
General Maintenance Parishwide	5,662,276.00	24,024.00	5,686,300.00
Airport Maintenance Barn	503,123.00		503,123.00
Brewster Maintenance Barn	600,610.00		600,610.00
Bush Maintenance Barn	498,839.00		498,839.00
Covington Maintenance Barn	645,594.00		645,594.00
Fritchie-North Maintenance Barn	370,542.00		370,542.00
Fritchie-South Maintenance Barn	540,601.00		540,601.00
Hickory Maintenance Barn	511,290.00		511,290.00
Highway 59 Maintenance Barn	562,637.00		562,637.00
Keller Maintenance Barn	669,290.00		669,290.00
Folsom Maintenance Barn	582,474.00		582,474.00
Fleet Management	5,701,065.00		5,701,065.00
Tammany Trace Maintenance	1,267,609.00		1,267,609.00
Tammany Trace Administration	160,991.00		160,991.00
Public Works Administration	1,388,530.00		1,388,530.00
Engineering	2,241,568.00		2,241,568.00
Homeland Security & Emerg Ops	1,165,802.00		1,165,802.00
General Expenditures	7,555,159.00		7,555,159.00
<b>Total Expenditures</b>	<b>31,914,701.00</b>	<b>24,024.00</b>	<b>31,938,725.00</b>
Revenue Over (Under) Expenditures	406,752.00	(24,024.00)	382,728.00
Projected Fund Balance, Beginning	21,067,585.00		21,067,585.00
Less Minimum Fund Balance Policy: 25% of Gross Revenue	12,477,960.00		12,477,960.00
<b>Projected Available Fund Balance, Ending</b>	<b>8,996,377.00</b>	<b>(24,024.00)</b>	<b>8,972,353.00</b>

**020 - ENVIRONMENTAL SERVICES FUND**

Revenues	1,448,294.00		1,448,294.00
Expenditures	1,606,324.00	18,200.00	1,624,524.00
Revenue over (under) Expenditures	(158,030.00)	(18,200.00)	(176,230.00)
Beginning Fund Balance	3,918,173.00		3,918,173.00
Less Minimum Fund Balance Policy: 25% of Gross Revenue	377,250.00		377,250.00
<b>Ending Available Fund Balance</b>	<b>3,382,893.00</b>	<b>(18,200.00)</b>	<b>3,364,693.00</b>

	Current Budget	Amendment	Revised Budget
<b>130 - NORD DU LAC ECONOMIC DEVELOPMENT SALES TAX DISTRICT FUND</b>			
Revenues	3,000,000.00		3,000,000.00
Expenditures	3,000,000.00	293,324.00	3,293,324.00
Revenue over (under) Expenditures	-	(293,324.00)	(293,324.00)
Beginning Fund Balance	-	1,519,733.00	1,519,733.00
Less Minimum Fund Balance Policy: 25% of Gross Revenue	-	750,000.00	750,000.00
Ending Available Fund Balance	-	476,409.00	476,409.00

<b>133 - HWY. 59 ECONOMIC DEVELOPMENT SALES TAX DISTRICT FUND</b>			
Revenues	750,000.00		750,000.00
Expenditures	-	27,720.00	27,720.00
Revenue over (under) Expenditures	750,000.00	(27,720.00)	722,280.00
Beginning Fund Balance	-		-
Less Minimum Fund Balance Policy: 25% of Gross Revenue	-	187,500.00	187,500.00
Ending Available Fund Balance	750,000.00	(215,220.00)	534,780.00

<b>134 - HWY. 1077 ECONOMIC DEVELOPMENT SALES TAX DISTRICT FUND</b>			
Revenues	285,000.00		285,000.00
Expenditures	-	28,644.00	28,644.00
Revenue over (under) Expenditures	285,000.00	(28,644.00)	256,356.00
Beginning Fund Balance	-		-
Less Minimum Fund Balance Policy: 25% of Gross Revenue	-	71,250.00	71,250.00
Ending Available Fund Balance	285,000.00	(99,894.00)	185,106.00

<b>135 - HWY. 434 ECONOMIC DEVELOPMENT SALES TAX DISTRICT FUND</b>			
Revenues	80,000.00		80,000.00
Expenditures	15,000.00	38,808.00	53,808.00
Revenue over (under) Expenditures	65,000.00	(38,808.00)	26,192.00
Beginning Fund Balance	-		-
Less Minimum Fund Balance Policy: 25% of Gross Revenue	-	20,000.00	20,000.00
Ending Available Fund Balance	65,000.00	(58,808.00)	6,192.00

<b>174 - ROAD LIGHTING DISTRICT NO. 14 FUND</b>			
Revenues	-		-
Expenditures	-	1,128.95	1,128.95
Revenue over (under) Expenditures	-	(1,128.95)	(1,128.95)
Beginning Fund Balance	-	1,128.95	1,128.95
Less Minimum Fund Balance Policy	-		-
Ending Available Fund Balance	-	-	-

SECTION V: The Enterprise Funds are amended as follows:

<b>622 - UTILITY OPERATIONS FUND</b>			
Revenues	15,266,364.00		15,266,364.00
Expenditures	15,280,910.00	40,000.00	15,320,910.00

REPEAL: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SEVERABILITY: If any provisions of this ordinance shall be held to be invalid, such invalidity shall not affect any other provision herein which can be given effect without the invalid provision and to this end the provisions of this ordinance are hereby declared to be severable.

EFFECTIVE DATE: This Ordinance shall become effective fifteen (15) days after adoption.

MOVED FOR ADOPTION BY:

SECONDED BY:

WHEREUPON, THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED  
IN THE FOLLOWING:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A MEETING OF THE ST TAMMANY  
PARISH COUNCIL HELD ON THE 6TH DAY OF APRIL, 2017 AND BECOMES ORDINANCE  
SERIES NO. .

ATTEST:

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STEVE STEFANCIK, COUNCIL CHAIRMAN

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THERESA FORD, CLERK  
ST. TAMMANY PARISH COUNCIL

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PATRICIA BRISTER, PARISH PRESIDENT

Published Introduction: FEBRUARY 23, 2017

Published Adoption:

Delivered to Parish President:

Returned to Council Clerk:

**Administrative Comment**  
**Amendment No. 3 - 2017 Operating Budget - March 2017**

**This budget amendment is to:**

- a **010 - GENERAL FUND**
- To amend budget to increase expenditures by \$462,000, with \$450,000 to be transferred to Network Computer Capital Fund 320-01 as additional funding for the implementation of a new organization-wide Enterprise Resource Planning (ERP) system, including project management and change management services, and \$12,000 for insurance of the emergency operations communication tower located in Lacombe.
- To amend budget to recognize interfund charge revenue as a contra-expense.
- b **015 - PUBLIC WORKS FUND**
- To amend budget to increase expenditures by \$24,024 for grass cutting in the Airport Road Economic Development District.
- c **020 - ENVIRONMENTAL SERVICES FUND**
- To amend budget to increase expenditures by \$18,200 for additional costs associated with the litter abatement program, in accordance with the CEA with the St. Tammany Parish Sheriff's Office, for the Parish-supervised DOC crew.
- d **130 - HWY. 21 ECONOMIC DEVELOPMENT SALES TAX DISTRICT FUND**
- To amend budget to increase fund balance by \$1,519,733 for the rollover of available funds at 12/31/2016 for Parish projects. 2017 projects identified to date include \$93,324 for grass cutting in the district and \$200,000 for a Construction Management at Risk (CMAR) consultant for the Performing Arts Center.
- e **133 - HWY. 59 ECONOMIC DEVELOPMENT SALES TAX DISTRICT FUND**
- To amend budget to increase expenditures by \$27,720 for grass cutting in the district.
- f **134 - HWY. 1077 ECONOMIC DEVELOPMENT SALES TAX DISTRICT FUND**
- To amend budget to increase expenditures by \$28,644 for grass cutting in the district.
- g **135 - HWY. 434 ECONOMIC DEVELOPMENT SALES TAX DISTRICT FUND**
- To amend budget to increase expenditures by \$38,808 for grass cutting in the district.
- h **174 - ROAD LIGHTING DISTRICT NO. 14 FUND**
- To amend budget to increase expenditures by available fund balance remaining from fiscal year 2016 to cover election costs for the ballot item to renew the parcel fee.
- i **622 - UTILITY OPERATIONS FUND**
- To amend budget to increase expenditures by \$40,000, with \$20,000 for repair of a sewer line, \$10,000 for a trailer to haul excavation equipment, and \$10,000 for sewer force main relocation as necessitated by the US Hwy. 11 Road Elevation project funded by Sales Tax District 3 Parishwide Capital Project Fund 300-00 and DOTD.