

ST. TAMMANY PARISH COUNCIL

ORDINANCE

ORDINANCE CALENDAR NO: 5675

ORDINANCE COUNCIL SERIES NO: \_\_\_\_\_

COUNCIL SPONSOR: MR. BELLISARIO

PROVIDED BY: COUNCIL ATTORNEY

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

ON THE 1 DAY OF SEPTEMBER, 2016

ORDINANCE TO AMEND THE PARISH CODE OF ORDINANCES, CHAPTER 2, ARTICLE X QUALIFICATIONS - MEMBERS OF BOARDS, PANELS, COMMISSIONS, TO ADD A NEW SECTION 2-115.03 REQUIRING ACKNOWLEDGEMENT OF RECEIPT OF THE MANUAL FOR ST. TAMMANY PARISH BOARDS AND COMMISSIONS BY RESPECTIVE MEMBERS.

WHEREAS, the St. Tammany Parish Council and St. Tammany Parish President nominate and appoint board members to various boards and commissions located within St. Tammany Parish; and

WHEREAS, to better prepare board members for the duties required of them, said board members are provided with a "Manual for St. Tammany Parish Boards and Commissions" and an "Acknowledgment of Receipt" of the same; and

WHEREAS, St. Tammany Parish Council Ordinance C.S. No. 00-0157, adopted June 1, 2000, provides that members of St. Tammany Parish Boards appointed by the Council may be removed at any time, with or without cause, by a majority vote of the Council; and members appointed by the Parish President may be removed with or without cause by the Parish President, or with cause by a majority vote of the Council

THE PARISH OF ST. TAMMANY HEREBY ORDAINS: that it amends the Parish Code of Ordinances, Chapter 2, Article X Qualifications - Members of Boards, Panels, Commissions, to add a new Section 2-116.00 as follows, to wit:

Section 2-115.03 Manual for St. Tammany Parish Boards and Commissions

It is required that all members of St. Tammany Parish Boards and Commissions appointed by the St. Tammany Parish Council and/or the St. Tammany Parish President are to review the "Manual for St. Tammany Parish Boards and Commissions", as provided to them following appointment, and return the "Acknowledgement of Receipt" of the same within sixty (60) days of its receipt to their respective appointing authority.

BE IT FURTHER ORDAINED: that failure to return the "Acknowledgement and Receipt" in the time required may result in removal of any appointee from his/her respective board or commission, in accordance with St. Tammany Parish Council Ordinance C.S. No. 00-0157, adopted June 1, 2000, at the sole discretion of the appointing authority, or as otherwise provided.

REPEAL: All ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SEVERABILITY: If any provision of this Ordinance shall be held to be invalid, such invalidity shall not affect other provisions herein which can be given effect without the invalid provision and to this end the provisions of this Ordinance are hereby declared to be severable.

EFFECTIVE DATE: This Ordinance shall become effective fifteen (15) days after adoption.

MOVED FOR ADOPTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

WHEREUPON THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A REGULAR MEETING OF THE PARISH COUNCIL ON THE 6 DAY OF OCTOBER, 2016; AND BECOMES ORDINANCE COUNCIL SERIES NO \_\_\_\_\_.

\_\_\_\_\_  
MARTY DEAN, COUNCIL CHAIRMAN

ATTEST:

\_\_\_\_\_  
THERESA L. FORD, COUNCIL CLERK

\_\_\_\_\_  
PATRICIA P. BRISTER, PARISH PRESIDENT

Published Introduction: \_\_\_\_\_, 2016

Published Adoption: \_\_\_\_\_, 2016

Delivered to Parish President: \_\_\_\_\_, 2016 at \_\_\_\_\_

Returned to Council Clerk: \_\_\_\_\_, 2016 at \_\_\_\_\_



**AFFIDAVIT ACKNOWLEDGMENT AND RECEIPT OF MANUAL FOR ST. TAMMANY PARISH BOARDS AND COMMISSIONS**

Before me, the undersigned notary public, personally came and appeared the undersigned who declared as follows:

I have received and reviewed a copy of the Manual for St. Tammany Parish Boards and Commissions. I understand that I am responsible for reading, understanding and adhering to all state laws and regulations, including but not limited to those covered in the manual.

I further understand that failure to review the manual and to adhere to state laws and regulations governing my duty as a board or commission member, including but not limited to those contained in the manual, may result in my removal as a board or commission member by the St. Tammany Parish Council or Parish President by the authority granted to them by state law and St. Tammany Parish Council Ordinance C.S. No. 00-0157.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
BOARD OR COMMISSION NAME

\_\_\_\_\_  
SIGNATURE

**SWORN to and subscribed before me, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.**

\_\_\_\_\_  
**NOTARY PUBLIC**

Please sign this document, retain one copy and return one copy to Board Secretary and one copy to the St. Tammany Parish Council Office. Council Staff please file with Oaths.