



ST. TAMMANY PARISH

MICHAEL B. COOPER  
PARISH PRESIDENT

**NOTICE OF REQUEST FOR PROPOSALS**

St. Tammany Parish Government is seeking responses for the following project:

**RFP# 20-2-3 – Emergency Debris Removal and Disposal - Small Scale Event**

Responses will be received by the Department of Procurement, until **2:00 p.m. CST Thursday, March 12, 2020**. RFP responses will be opened publicly at the physical location as stated in Section 1.4 of the RFP documents and only respondents who have submitted an RFP response shall be identified aloud. Prices shall not be read. Each response will be evaluated by designated Parish personnel after the submission deadline and public opening has passed.

Each Proposal must be sealed. The outside of the envelope, box or package should be marked with the Proposer's Name and Address, the Proposal Name, the RFP #, and the Proposal Opening Date.

The successful Respondent must supply St. Tammany Parish Government with all required documentation as specified in the RFP documents. Said Respondent must also be in Good Standing and licensed to do business in the State of Louisiana.

Specifications may be obtained from the St. Tammany Parish Government Department of Procurement Office, 21454 Koop Dr., Suite 2F, Mandeville LA., 70471.

**A Non-Mandatory Pre-Proposal Conference shall be held at 10:00 AM CST/CDT on Thursday, February 20, 2020, at the Council Chambers located at 21490 Koop Drive, Building A, Mandeville, LA 70471.**

Proposals will be received at the St. Tammany Parish Government Department of Procurement Office, 21454 Koop Dr., Suite 2F, Mandeville LA., 70471 from each Respondent or his agent, or by certified mail with return receipt requested.

Procurement Department