



ST. TAMMANY PARISH
PATRICIA P. BRISTER
PARISH PRESIDENT

NOTICE FOR STATEMENT OF QUALIFICATIONS

St. Tammany Parish is seeking responses for the following:

STATEMENT OF QUALIFICATIONS – PROFESSIONAL SERVICES

Responses will be received by the Department of Procurement, **until 4:30 p.m. CST Friday, November 22, 2019**. All individuals or firms submitting:

- May obtain the current SOQ form at <http://www.stpgov.org/departments/procurement>;
- Must submit the SOQ on the Parish provided Statement of Qualifications Form with no additional supporting documentation except for the W-9 and DBE Certification Form;
- Must submit the SOQ via email to soq@stpgov.org or on a compact disc to the Department of Procurement, St. Tammany Parish Government, 21454 Koop Drive, Suite 2F, Mandeville, LA 70471; and

Please be advised, this solicitation is to establish a new pre-qualified list of firms. Firms presently on the pre-qualified list **must** submit a new SOQ for any category(ies) in which they wish to be evaluated.

SOQs shall **only** be submitted in PDF format via email or compact disc. Due to system specifications, emailed SOQs documentation must not exceed a total of 20MB. Printed SOQs will **not** be accepted. SOQs documents will **not** be accepted after the deadline.

Individuals or firms evaluated as qualified must be Active and “In Good Standing” with the Louisiana Secretary of State and licensed to do business in the State of Louisiana.

Procurement Department
St. Tammany Parish Government