

"This is only the scope of work for the project. For more information, interested parties should contact Procurement at purchasing@stpgov.org to ensure receipt of a full project package, to be listed as a plan holder and to ensure any addenda to the project package are received."

The services covered in this Proposal is for the Collection, Transportation and Disposal of Residential Solid Waste; Green Waste and Bulky Waste from Residential Units; and the Collection of Recyclable Materials, in the "Service Area" of Garbage District No. 1 in the quantities and at the frequencies specified "Type of Collection", herein. Definitions-Attachment "I".

All Residential Solid Waste collected by the Provider shall be transported for Disposal to a landfill approved by the United States Environmental Protection Agency and/or the appropriate state government agency having jurisdiction and/or regulatory and permitting authority over the Disposal of Solid Waste. Provider shall select the Disposal Facility and shall negotiate directly with the Disposal Facility for permission to use the facility. Provider shall bear all Disposal costs and the charge for Disposal shall be included in the rates set forth in Attachment "A", pricing sheet. All Recyclable Materials collected by the Provider shall be transported to a recycling facility, such as a transfer station or processing plant, and/or to material buyers.

The services require the Provider to provide all supervision, labor, materials, vehicles, equipment, all items necessary to complete said work in accordance with this RFP.

Type of Collection:

Provider shall provide curbside collection of an unlimited amount of containerized garbage and trash from all residential units twice weekly. Recyclable Green Waste and Bulky Waste shall be picked up one time per week. White Goods to include up to (4) items per residential unit, per year.

Provider shall supply Cart/Container, and Recycle Bin to all residential units. Individual household-type of containers provided shall be constructed of durable plastic or fiberglass, watertight and leak-proof, and has a close-fitting insect and rodent-proof lid, and has adequate handles to facilitate handling. Cart/Container shall have a capacity of at least 64 gallons but not more than 96 gallons.

All Residential Solid Waste and Green Waste must be placed in Carts, Bags, Containers, or Bundles for Collection. Recyclable Materials must be placed in Recycle Bins by individual households for collection at curbside by 4:00 a.m. on the designated collection day.

Curbside refers to that portion of the roadway adjacent to paved or traveled Parish roads (including alleys), where mail service is provided. Carts, Containers, Bags, Bundles, Bulky Waste and Recycle Bins shall be placed as close to the roadway as practicable without interfering with or endangering the movement of vehicles or pedestrians. When construction work is being performed in the right-of-way, Carts,

Containers, Bags, Bundles, Bulky Waste and Recycle Bins shall be placed as close as practicable to an access point for the collection vehicle. Proposer may decline to collect any Cart, Containers, Bags, Bundles, Bulky Waste and Recycle Bins not so placed.

Provider will not be required to pick up Residential Solid Waste or Recyclable Materials if a road becomes impassable and prohibits access to a residential unit from any direction on a roadway. Provider, however, will be required to notify the Garbage District No.1 of this occurrence and will be required to pick up waste and/or recyclable materials at the nearest public roadway or at a point of closure. Furthermore, Proposer shall not be required to render collection service on roadways that cannot safely accommodate collection by rear load compactor collection vehicles whether because of insufficient width, insufficient load bearing capacity or any other reason. Provider, however, will be required to notify the Garbage District No.1 of the circumstances rendering a roadway unable to safely accommodate such collection vehicles and will be required to collect waste at the nearest public roadway able to safely accommodate a rear load compactor collection vehicle.

If the Provider determines that recyclable materials set out by residential Units are unacceptable due to insufficient preparation of materials, Provider shall employ the following rejection procedure. On the first instance of improperly prepared recyclable materials, the Proposer shall collect the items, and/or leave a sticker approved by the Garbage District No.1 explaining the proper method of preparation of items, record the address on a form approved by the Garbage District No.1 and report it to Garbage District No.1. Subsequent instances of improperly prepared items by a residential unit shall be handled by rejecting the recyclable materials, not collecting them and notifying the Garbage District No.1 of the address.

Additional Requirement

1. Provider shall provide Backdoor Service for medically and handicapped individuals free of charge provided no other able-bodied person resides in the household and provided that the backdoor service has been determined to be a medical necessity by a licensed physician, and approved by the Garbage District No. 1. Provider employees servicing the backdoor collection will be required to follow regular walk patterns for pedestrians while on private property. Employees will take care not to damage property, shrubs, and other plantings. Employees will not be required to expose themselves to danger by vicious animals in order to accomplish collection.
2. Provider shall provide customer education materials, and recycling information. The educational materials will include, but not be limited to acceptable recyclable materials, waste reduction, collection schedules, and specifications for accepting green waste and recyclables. It is the Providers responsibility to coordinate production and dissemination schedules. All materials must be pre-approved by Garbage District No.1.

Operation:

1. Hours of Operation -Collection of Solid Waste from Residential Units shall not start before 6:00 a.m. or continue after 9:00 p.m. on the same day. Exceptions to hours shall be effected only upon the mutual agreement of the Garbage District No.1 and

Provider or when Proposer reasonably determines that an exception is necessary in order to complete Collection due to unusual circumstances. Such approval shall not be unreasonably withheld.

2. Routes of Collection -Collection routes for residential units shall be established by the Proposer and approved by the Garbage District No.1. Such approval shall not unreasonably be withheld. Provider may from time to time propose changes in routes or days of collection affecting residential units to the Garbage District No.1 for approval, which approval shall not be unreasonably withheld.
3. Holidays – Provider may observe the following legal holidays: New Year’s Day, Mardi Gras, Good Friday, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day. Provider is permitted to observe the listed holidays as non-collection days. Should the scheduled collection day fall on any above described holiday, collection shall be accomplished on the next business day after such holiday.
4. Complaints - All complaints shall be made directly to Provider and shall be given prompt and courteous attention. In the event the Provider does not promptly respond to the complaint, the complaining party shall notify the responsible Garbage District No.1 office.
5. Employment- All personnel while providing services within the Garbage District No.1 shall display company identification at all times.
6. Collection Equipment - Provider shall provide an adequate number of vehicles for regular collection services. All vehicles and other equipment shall be kept in good repair, appearance, and in a sanitary condition at all times. Each vehicle shall have clearly visible on each side, the identity and telephone number of Provider. The Provider shall properly maintain all vehicles and other equipment used during operations. The Garbage District No.1 shall reserve the right to inspect, upon due notice, vehicles, and equipment (and their attendant maintenance records) in order to ensure compliance with the above-mentioned standards, or in response to a customer complaint, or as part of an annual performance review. The weight of the vehicles and equipment used for Solid Waste Collection shall not exceed the load bearing capacity of the Parish road on which the customers reside.
7. Office and Communications - Throughout the term of the Contract, the Provider shall maintain a local and/or toll free telephone service and an authorized managing agent through which Provider can be contacted. It shall have a responsible person in charge from 8:00 a.m. to 4:30 p.m. on regular collection days. It shall have sufficient staff to receive citizen calls, questions or complaints. The Provider shall also maintain a company website that contains information regarding Provider operations as well as an electronic mail (email) account that customers can use to contact the Provider.
8. Transportation - All Solid Waste transported by the Provider shall be so contained or enclosed such that leaking, spilling or blowing is prevented.
9. Notification - The Garbage District No.1 shall notify Producers about complaint procedures, regulations, and day(s) for scheduled Solid Waste and Recyclable Materials Collection.
10. Point of Contact - All dealings, contacts, etc., between Provider and the Garbage District No.1 shall be by Provider to the Director of Environmental Services, St. Tammany Parish Government and by the Garbage District No.1 to the Provider’s authorized managing agent located at Provider's office.
11. Litter or Spillage - Provider shall not litter premises in the process of making Collections, but Provider shall not be required to collect any waste material that

has not been placed in Carts, Containers, Bags or Bundles or in the manner herein provided. During hauling, all Solid Waste shall be contained or enclosed so that leaking, spillage or blowing is prevented. In the event of spilling by Provider, the Provider shall be required to clean up the litter.

12. Number of Residential Units -The parties hereto stipulate that the number of residential units encompassed within this proposal will be determined on or before the effective date of the contract. At this time it is estimated to be 2,344 units.
13. Carts/Containers- Provider shall supply Carts/Containers to all residential units at the commencement of Collection service. The Carts/Containers shall remain the property of Provider and may be retrieved by Provider at the termination or expiration of the Contract or termination of Collection.
14. Recycle Bins - At the commencement of Collection Services, Provider shall supply Recycle Bins to Residential Units. The Recycle Bins shall remain the property of Provider and may be retrieved by Provider at the termination or expiration of the Contract or termination of Collection Service