

**"This is only the scope of work for the project. For more information, interested parties should contact Procurement at [purchasing@stp.gov.org](mailto:purchasing@stp.gov) to ensure receipt of a full bid package, to be listed as a plan holder and to ensure any addenda to the bid package are received."**

Proposals to provide services, identify additional services and/or resources for the St. Tammany Parish Community Action Agency (CAA) are required to comply with the St. Tammany Parish Community Needs Assessment (Attachment "A") and with both the:

- **CAA Mission:** to provide supportive services that empower low-income St. Tammany Parish families and promote self-sufficiency; and
- **CAA Vision:** for all St. Tammany to be a community where residents have reliable means of public transportation, adequate housing and a living wage.

CAA has offices in Covington serving West St. Tammany and in Slidell serving East St. Tammany.

CAA provides a number of services to Parish residents to break-down barriers that create dependency which include: on-the-job training and emergency utility, rental and/or mortgage assistance. CAA also works with homeless and near-homeless families transitioning from homelessness to help them become self-sustaining. Additionally, CAA provides services that include but are not limited to: application assistance to child care programs administered and funded by the State of Louisiana (CCAP, FITAP, KCSP), application assistance for SNAP (food stamps), summer work programs, and other services for low-income families, as needed.

As established by federal statute and further regulated by the State of Louisiana, Louisiana Workforce Commission, the Community Service Block Grant (CSBG) is the core CAA funding mechanism for local programming.

Proposer shall consider the St. Tammany Parish Community Needs Assessment in determining the areas of service to provide in the service plan as to not duplicate current local programming, but to provide additional support in service areas indicating a need.

Proposals shall also include:

- 1) Written proposal for providing services in the areas of job, life, and homeownership skills that promote self-sufficiency to assist CAA in achieving the following goals for low-income individuals:
  - Increase self-sufficiency;
  - Improved conditions in which low-income people are involved;
  - Own a stake in their community; and
  - Strengthen family and support systems.
- 2) Written proposal for a plan to assist the current CAA staff to obtain additional resources, with a goal to leverage each CSBG dollar spent by \$4 (national average) in state, local, and private contributions combined. CAA, by design, partners elected officials, community leaders, and the low-income community on its advisory board to support those in crisis. Leveraging resources will allow for not only possible expansion of services beyond the St. Tammany Parish Community Needs Assessment but also increased accessibility of services parish-wide.