

"This is only the scope of work for the project. For more information, interested parties should contact Procurement at [purchasing@stp.gov.org](mailto:purchasing@stp.gov) to ensure receipt of a full project package, to be listed as a plan holder and to ensure any addenda to the project package are received."

This RFP is for Small Scale Events. A "Small Scale Event" is generally a Category 1 or less cyclone event as determined by the National Hurricane Center (NHC) at storm landfall; or other smaller scale peril such as flooding, wildfires, ice storms, tornadoes, etc. The Parish, at its sole discretion shall determine when, or if, an event is "Small Scale" or not depending on its impact in St. Tammany Parish. Parish activation of a small scale event shall not be a guarantee of volume of work to be performed.

The Contractor will provide all labor, equipment and materials to perform debris removal and disposal service for FEMA eligible residential debris, including construction debris, loose vegetative storm debris, hazardous leaning trees, trees with hanging limbs, hazardous stumps and other disaster-generated debris, wherein this debris poses an imminent danger and threat to the public health, safety and welfare of the residents in the jurisdiction of the Parish. All work performed under this Contract shall be coordinated, supervised and monitored by the Parish or the Parish Designated Agent (PDA). Debris from businesses, commercial or industrial sites shall not be removed or hauled under this Contract.

The Parish may elect to not activate the EDR&D contract depending on the level of intensity of a hurricane or the magnitude of the emergency event. The Parish reserves the right to mobilize enough forces to handle the event at hand. **More than one event activation is possible during the contract period.**

Contractor shall provide sufficient management, administration, supervision and safety & quality controls and project controls to assure the safety, quality, completeness, and timely progress of the work in compliance with FEMA and other federal agencies' eligibility criteria.

ALL WORK UNDER THIS CONTRACT MUST BE COMPLETED WITHIN THE TIME LIMIT OF THE DISASTER DECLARATION OR OTHER FEMA PROGRAM FOR DEBRIS REMOVAL UNLESS OTHERWISE DETERMINED BY THE PARISH.

Upon activation of the Contract, a timeline will be established by the Parish for the performance of work. In addition to timelines, The Parish will require a designation of number of crews, types of trucks and equipment, areas of deployment, staging and final disposition sites. Timelines and response parameters set forth by the Parish shall be adhered to by Contractor, failure to do so will result in the Parish availing itself of all default remedies set forth in the Contract, including liquidated damages and/or termination of the Contract.

All Contractor and subcontractor equipment to be used under the contract shall be certified, documented and photographed by the Parish or its designated agent prior to beginning work on the project. All Contractor and subcontractor crews shall be registered with the Parish or its designated agent prior to beginning work on the project.

The Contractor shall not move from one designated work area to another designated work area without prior approval/issuance and receipt of approval from the PDA and must occur prior to moving to the next area. The Contractor shall remove all dirt, mud and debris from the roadways resulting from its operations. The Contractor shall restore all drain-ways, streets, sidewalks, curbs,

utilities, fire hydrants, public or personal property or ROW areas from damage. The Contractor shall be responsible for damages to public or private property caused during the collection and transport of debris.

Contractor shall notify, in writing, the PDA office by 2:00 pm each day of the number of crews, including the make-up of each crew, equipment and number of workers for each crew, for all crews that will be working the following day for the purpose of scheduling PDA monitoring personnel assigned to Contractors' crews. All collection and loading of debris from the ROW must be done in the presence of a PDA/monitor. The debris Contractor shall be held financially responsible for monitoring costs incurred waiting on no-show or tardy trucks or crews. The PDA shall document no-shows and tardiness for reporting to the Parish.

The Contractor is responsible for ensuring that its equipment is operational at all times. Minimal allowance will be granted for minor repairs or maintenance to Contractor equipment. Trucks or crews with multiple, continual or excessive breakdowns will be removed from the project.

Additionally, the Contractor shall follow all requirements and responsibilities set forth in Attachment "H" Specifications.

All work performed shall be subject to all requirements stated in:

LDEQ State of Louisiana Comprehensive Plan for Disaster Clean-up & Debris Management
<https://www.deq.louisiana.gov/assets/docs/Solid-Waste/DebrisManagementPlan040219.pdf>

and

FEMA's Public Assistance Debris Management Guide, FEMA 325
<https://www.fema.gov/pdf/government/grant/pa/demagde.pdf>